



Mainland Talents & Professionals

- Application form ID990A (employee) and ID990B (employer).
- Recent photograph affixed to the form and your Mainland Resident ID Card.
- Copy passport details page and current visa/period of stay if presently in Hong Kong.
- Copy up-to-date CV & Letter of Consent of your Mainland working unit or other authority
- Photocopy of all graduation certificates/proof of academic qualifications.
- Copies of prior employment references and testimonials.
- Copy Letter of Engagement or Contract of Employment detailing information about the post, emolument and term.
- Copy Business Registration Certificate.
- Copy of latest audited financial report and/or management accounts.
- Copy latest profits tax return to the Commissioner for Inland Revenue.
- Copy of the most recent Annual Return filed with the Registrar of Companies (FORM NAR1), along with Companies Registry FORM ND2A (Notification of Changes of Secretary and Directors) if applicable and FORM NSC1 (Return of Allotments).
- Detailed letter introducing the company and its business.
- Company Brochure (and/or "Company Profile "), sales publications, press articles and any similar promotional type materials, which verify the business type of the company.
- General Proofs of Business - for example, trading documentation, shipping documents, invoices, contracts, agency and distribution agreements etc.
- Office tenancy agreement copy.
- If there is a substantial overseas parent company the following documents could also be submitted to assist in the credibility establishment process: Certificate of Incorporation of the parent company, its audited financial statement and the parent company profile or brochure (which will often suffice instead of Hong Kong corporate background information.)





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Additionally, further information will be requested by the Hong Kong Immigration Department where the application relates to a Mainland Inter-company Transferee, Mainland Business Owner or Mainland Business Executive. The exact make up of these documents varies from case to case and you will be advised by the HKID of their specifics at the point of their first response after you have submitted the application.

NB — if the employing company has had a prior employment visa approved in the previous 18 months the employer documents above are not required (however the Form ID990B is required in all instances).

Notes



HONG KONG VISA
HANDBOOK